

Capital Improvements Plan Committee

Minutes

Friday, July 30, 2021, 8:30 a.m.
Mary Herbert Room, Town Offices
233 Atlantic Avenue

Call to Order

Chair Monaghan called the meeting to order at 8:30 a.m. Those in attendance from the Capital Improvements Committee were Cliff Jones, Frank Ferraro, Jeff Hillier, Danielle Strater, Cynthia Swank, Kathy Kilgore. Absent: Jonathan Pinette.

Review Town Administration capital proposals

Town Administrator Tully updated the committee on projects the town is currently working on/ has worked on. He further stated the following items were on the Town Administration's Capital Improvements plan:

- Research and move forward on the best plan to renovate/build the Fire/Police/Town Office;
- Rebuild of the Center Cemetery stone wall;
- Completion of Philbrick Pond marsh health project;
- Replacement of tri-caster used to transmit Channel 2

Town Administrator Tully answered questions from the committee.

Review North Hampton School capital proposals

Matt Ferreira presented the committee with his items from the school's Capital Improvements plan:

FY2022-2023- Long Term Maintenance to replace the leach filed and upgrade the main office HVAC system;

FY2023-2024 – Long Term Maintenance to recoat the rubber playground surface and replace the gym exterior doors;

FY2023-2024 – replacement of shingled roof above gym lobby entrance, kitchen, cafeteria and main office;

FY2024-2025 – fire alarm panel replacement;

FY2025-2026 – upgrade for Win DSX automation door system;

FY2026-2027 – interior lighting conversion to LED;

Future – replace HVAC roof top unit for gym, exterior fascia replacement and solar panels for gym HVAC

(Scrivener’s Note: Frank Ferraro asked a question but due to poor sound quality the question and the answer could not be heard.)

Mr. Ferrara answered questions asked by committee members.

Review North Hampton Public Library capital proposals

Kathy Kilgore stated the library has the following proposals: FY2022-2023 Outside security cameras; Channel 22 recording equipment; FY2027-2028 exterior painting of new building.

Discussion ensued with Mr. Ferraro suggesting the Channel 22 equipment should come from the Town’s Cable Television Capital Reserve fund.

Kathy Kilgore answered questions asked by committee members.

Prioritize projects for Fiscal Year 2023

The committee prioritized the projects as follows:

1. Replace Engine 1 \$800,000
2. School Maintenance \$80,000
3. New cruiser \$45,000
4. Annual Road Project \$210,000
5. Snow tractor \$27,000
6. Security camera (library) \$14,498
7. Rebuild cemetery wall \$50,000
8. John Deere tractor \$57,000
9. Speed Trailer \$18,000
10. Channel 22 Equip (library) \$31,770

Approve minutes of the July 23, 2021 meeting

Chair Monaghan stated she had corrections to the minutes and would send to the recording secretary.

Chair Monaghan stated the approval of June 11, 2021 minutes were not in the July 23, 2021 minutes and noted that Kathy Kilgore had moved and Frank Ferraro had seconded.

Motion by Cynthia Swank to approve the July 23, 2021 as amended.

Seconded by Frank Ferraro. Motion carries 7-0.

Any other business to legally come before this Committee

Discussion ensued regarding the need to meet in addition to the September 16, 2021 in order to discuss a potential town campus proposal should one be made by the Select Board, and to add an addendum to the CIP report.

The committee decided to speak about this at their September 16, 2021 meeting.

Adjourn

Meeting adjourned at 11:00 AM.

Respectfully,
Janet Facella